



[Name]
[Address Line 1]
[Address Line 2]
[Address Line 3]
[Postcode] [City]
[State]

[Date]

Dear Sir/Madam,

PRIVATE PENSION ACCOUNT

Thank you for opening a private pension account with the Private Pension Administrator Malaysia. Your account number is PPA_____

Your private pension account comes with a convenient online access. Please follow the following simple steps to get your initial password set up your online access.

1. Go to our website - www.ppa.my
2. Click on the button 'Login for Members'
3. Click on "First Time Login"
4. Type in your account number as your User ID. Click "Next"
5. From the drop-down list, choose the type of phone number as entered in the account opening form, and enter the phone number in the blank field next to it. Please include the area code. If you had specified more than one phone number in the form, you may choose any one for this authentication purpose.

Once successful, your initial password will be sent immediately to the email address as entered in the account opening form. Go back to Step 1 & 2 to start logging in to your account. If you have not specified an email address, please contact PPA for further assistance.

With online access, you will be able to have a consolidated view of all your contributions and balances in your retirement funds offered by the approved Providers of Private Retirement Scheme (PRS) of your choice. For more information on your retirement funds, please contact your PRS Providers.

Should you require further information or assistance with regard to your private pension account, please contact 1 300 131 PPA (772) or email askPPA@ppa.my. You may also refer to our website for more information on our services.

Thank you.

Yours sincerely,

Dato' Steve Ong
Chief Executive Officer

Notes on your password

Please store your password in a safe and secure place. PPA strongly recommends the following:

- Do not disclose your PPA User ID and Password to anyone
- Do not place your PPA User ID and Password in an accessible location
- Do not leave your computer unattended while logged on
- Always log-off from the PPA secure site when you are done

Please notify PPA immediately if you believe that your User ID and Password have been compromised