

[Name]
[Address Line 1]
[Address Line 2]
[Address Line 3]
[Postcode] [City]
[State]

[Date]

Dear Sir/Madam,

PRIVATE PENSION ACCOUNT

Thank you for opening a private pension account with the Private Pension Administrator Malaysia. Your account number is PPA_____

Your private pension account comes with a convenient online access. Please refer to the following simple steps to get your initial password and to set up your online access.

1. Go to our website - www.ppa.my
2. Click on the button 'Login for Members'
3. Type in your account number as your User ID.
4. Click on "First Time Login"
5. From the drop-down list, choose the type of phone number as entered in the account opening form, and enter the phone number in the blank field next to it. Please include the area code. If you had specified more than one phone number in the form, you may choose any one for this authentication purpose.

Upon successful opening of the account, your initial password will be sent immediately to the email address as entered in the account opening form. Repeat Step 1 & 2 to start accessing to your account. If you do not have an email address or specified an email address in the joint account opening form, please contact PPA for further assistance.

With online access, you will be able to have a consolidated view of all your contributions and balances in your retirement funds offered by the approved Providers of Private Retirement Scheme (PRS) of your choice. For more information on your retirement funds, please contact your PRS Providers.

Should you require further information or assistance with regard to your private pension account, please contact the PPA at 03-7732 1520 or email askPPA@ppa.my. You may also refer to our website for more information on our services.

Thank you.

Yours sincerely,

Dato' Steve Ong
Chief Executive Officer

IMPORTANT! PLEASE READ THE FOLLOWING: -

Please store your password in a safe and secure place. PPA strongly recommends the following:

- Do not disclose your PPA User ID and Password to anyone
 - Do not place your PPA User ID and Password in an accessible location which is easily accessible to third party
 - Do not leave your computer unattended while logged on to the PPA's website
 - Always log-off from the PPA secure site when you are done and always clear the cache
- Please notify PPA immediately if you believe that your User ID and/or Password have been compromised*